



## Universal Encouragement Program (UEP) Form 3: Follow-up Assessment for High School Graduates and Former Students

### Introduction

#### **How to Gather Post-high School Data for Better Understanding of Student Outcomes**

Schools and education support programs have increasing need to follow students beyond high school. The UEP Form 3 surveys graduates and former students to report information about their lives since leaving high school.

Developed by Encouragement Services, Inc., the online survey program provides schools and education support programs with an easy-to-use tool that generates individual, group, and customized reports that provide vital feedback for education professionals about students' post-high school experiences.

#### **Survey Contents**

- Education and training since high school
- Employment and integration into the work world
- Plans for the future
- Community Involvement since high school
- Reflections on high school experiences
- Need for information and services

In addition, there are sections with questions for non-graduates and persons who engaged in military service.

#### **Check Out the Survey**

The entire questionnaire is available for previewing at [www.capenetwork.org](http://www.capenetwork.org) in the Professionals Administration and Reporting menu.

#### **Reports Available as Soon as the Participants Enter the Data**

The UEP reporting system generates reports as soon as survey participants submit their data. The reporting system enables individual, group, and subgroup reports. A comparison report permits analysis of groups and subgroups within the school or program. The same tool also permits comparisons with all other schools (aggregated) within the state or in the entire country. A custom reporting tool enables users to select only the data elements they seek and to save the report setup for future use.

#### **Getting Started**

Registration is easy. Go to the UEP website at [www.capenetwork.org](http://www.capenetwork.org) and click on the Registration link. Then select school or program registration and follow the prompts. Note: if a school isn't listed in the database, contact us at [info@esi.cc](mailto:info@esi.cc), and we will enter the school into the system.

#### **Deliver the Questionnaire by Email, Postcard, News Release, Website...**

The questionnaire may be delivered to students by a variety of methods. When schools and education support programs register to use the system, they receive a welcome message that includes a hyperlink that takes students to the correct survey form and enters the school or program authorization code into the form automatically. The hyperlink may be included in an email message to intended respondents, placed as a hyperlink on the organization's website, or delivered in print.